



Emporium Vintage & Craft Fairs

Trader's information

Thank you for your interest in the Emporium Vintage & Craft Fairs. If you have any queries, don't hesitate to contact us (Georgina: 07947 693063 / Joy 023 92 503742) at hello@emporiumfairs.co.uk.

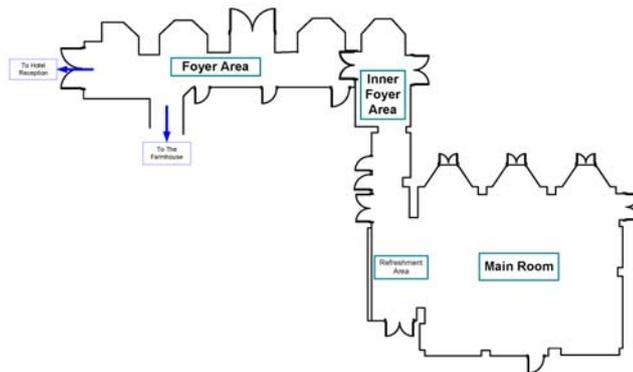
How to book

Please complete the online enquiry form, call 07947 693063 / 02392 503742 or email hello@emporiumfairs.co.uk telling us what size pitch you'd like, the fair date you're interested in and what sort of products you sell.

Bookings are on a first-come, first-served basis and the number of each type of stall is limited. Payment must be made within 7 days of booking.

About the Garden Room Suite, Inn Lodge, Portsmouth

The trading area in Garden Room Suite includes the foyer area, an inner foyer and the main function room (see image). Trading spaces are available in each area and are priced accordingly.



Visitor entrance to the suite is either through the hotel reception or through the pub/restaurant for Farmhouse customers.

Stalls & prices

Stall code	Foyer pitches	
TT	6ft table-only pitch	£20.00 (3 available)
FB	Foyer bay window pitches	£35.00 (2 available)
	Main room pitches	
SP	Standard pitch (6ft x 6ft)	£25.00
SP	Pitch and a half (9ft x 6ft)	£35.00
SP	Double pitch (12ft x 6ft)	£45.00
PB	Premium bay window pitch	£45.00 (2 available)
	Table hire	
Table hire	£5 per 6ft table (limited availability)	

- Pitches are allocated according to availability. We regret we cannot guarantee specific positions in main Garden Room.
- Pitches S2 - S14 are shown on the floorplan as 6ft areas. These can be booked as 6ft, 9ft or 12ft pitches depending on availability.



Emporium Vintage & Craft Fairs

Trader's information



Pitch information

Foyer table-only pitch - £20.00

There are three table-only pitches available. These pitches back onto the wall and are suitable only for table displays. Chairs will be situated at the end so you will sit alongside your table rather than behind. Please note, these pitches are not suitable for any floor-standing displays or clothes rails.

Foyer bay pitches - £35.00

There are two bay window pitches available in the foyer. Please see the scale floor plan below for measurements.

Standard pitch (6ft) - £25.00

A standard pitch has a 6ft frontage and is 6ft deep (from front to back). These pitches are located in the main Garden Room and can be arranged however you choose within your allocated space and can be used for floor-standing displays and /or clothes rails.



The Inn Lodge main 'Garden Room' showing the bay window areas

Pitch and a half - £35.00

There are limited number of pitch and half spaces available. These pitches are located in the main Garden Room and give you 9ft



Emporium Vintage & Craft Fairs

Trader's information



frontage and measure 6ft deep. This area can be displayed however you choose with tables, floor displays, clothes rails, etc.

Double pitch - £45.00

Double pitches have 12ft frontage and are 6ft deep. Again, these are in the main Garden Room can be displayed however you choose.

Premium bay pitch - £45.00

The 'premium bay pitches' are prime trading spaces. Measuring around 11ft at the widest point, these pitches are set in large bay windows. They offer a wealth of display opportunities and allow you to create your own 'shop' for customers to walk into. There are two premium bay pitches available and are allocated on a first come - first served basis.

A scale drawing of the bay will be sent with your booking confirmation to allow you to plan your display in advance.

Table hire

A limited number of tables (6ft) are available for hire through the venue. Please reserve any tables at the time of booking.

Prohibited goods

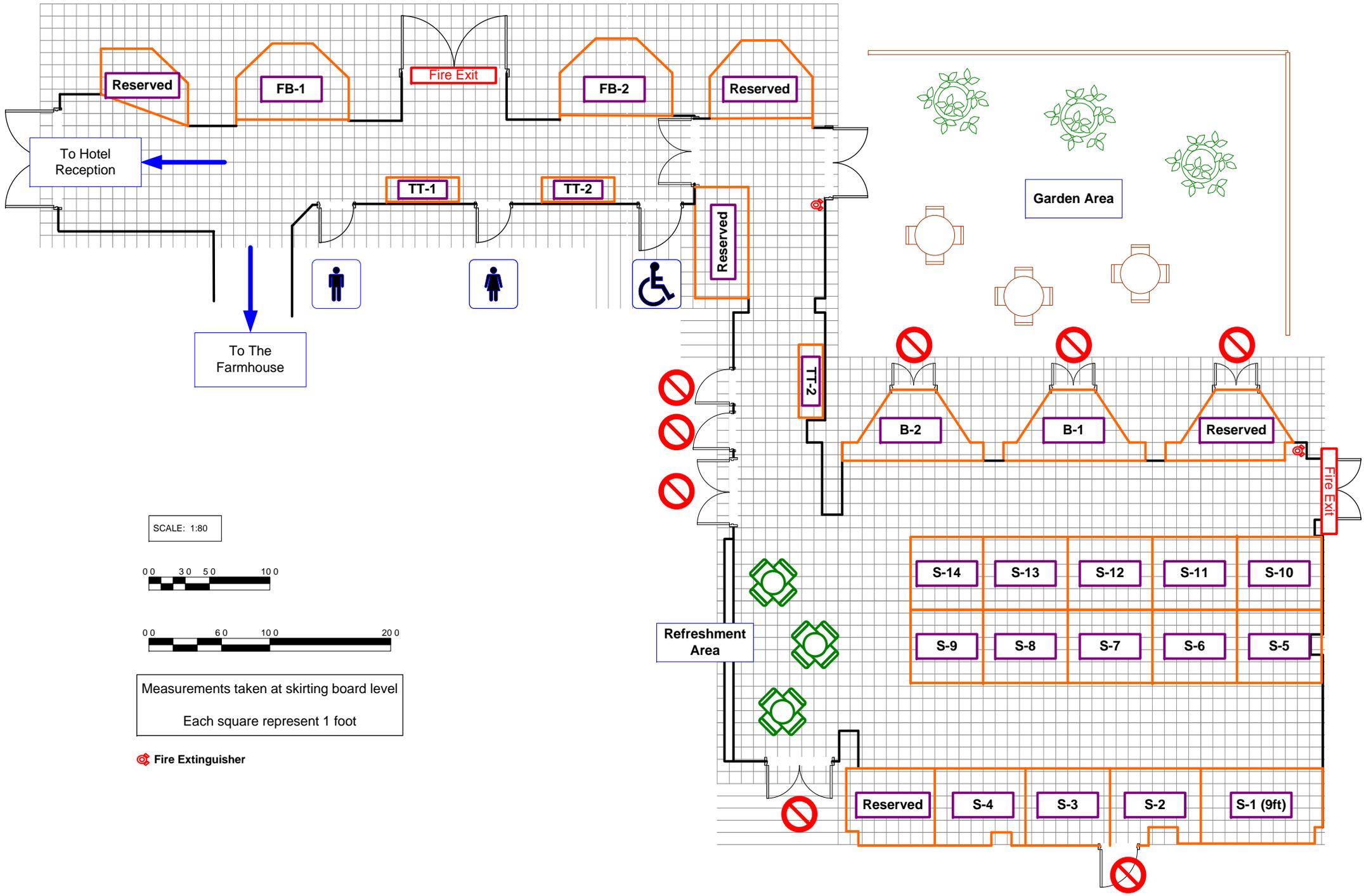
The following items cannot be sold at the Emporium Fairs. If you are in any doubt whether your products are suitable, please contact either Georgina (07947 693063) or Joy (023 92 503742) for advice.

- Tobacco, alcohol, drugs, vitamins & supplements (inc. aloe vera)
- Firearms, replica firearms, offensive weapons
- Decoupage candles
- Animal fur clothing / products
- Knives (except cutlery)
- Adult materials or literature
- Solvents
- Ivory, tiger's claw, and animal products covered by CITES legislation

Insurance

For your protection and peace of mind, we recommend you have public liability insurance.

Any traders wishing to use electrical equipment on their stand must have the relevant PAT testing certificates and public liability insurance.



SCALE: 1:80



Measurements taken at skirting board level
Each square represent 1 foot

Fire Extinguisher